[Full name]

[Professional title or target role]

[Email] | [Phone] | [City, Country]

CONTACT

[Email]

[Phone]

[City, Country]

[Professional profile, optional]

SKILLS

[Relevant skill]

[Relevant skill]

[Relevant skill]

LANGUAGES

[Language — proficiency]

[Language — proficiency]

CERTIFICATIONS

[Certification]

[Issuer and date]

PROFILE SUMMARY

[Two or three concise lines about your real experience, strengths and target role.]

WORK EXPERIENCE

[Job title] — [Employer]

[Location] | [Start date–End date or Present]

• [Responsibility and what you contributed.]

• [Verified achievement; use figures only if accurate.]

[Previous job title] — [Employer]

[Location] | [Start date–End date]

• [Relevant responsibility or verified achievement.]

EDUCATION

[Qualification] — [Institution]

[Start date–End date or expected completion]

[Relevant coursework or achievement, optional]

PROJECTS OR VOLUNTEERING

[Project or organisation] | [Date]

[Your contribution, skills used and what you produced.]

Replace bracketed text; delete unused sections. Delete this instruction before sharing.